

## A Note About Privacy



### Regarding information and photos appearing on the Byrd HSA Web site

We want to do all we can to ensure that the Byrd Home and School Association Web site continues to be successful and that you are comfortable with how information is presented.

#### 1) Private vs. Public

Please note: the weekly Highlights communication we send to your e-mail address is *not* available to the public, however the Web site itself **is live and available for anyone in the world** to access.

When you click on the links in the private Highlights e-mail, you land on the public Web site, which holds the information.

#### 2) How much do you want out there?

When you create your forms and flyers, consider how much of your contact information you want to disclose, e.g. do you want to give your name and phone number, name and e-mail address, just your name, just an e-mail address?

#### 3) Photos

Although we have photos of children, parents and staff on the [www.ByrdHSA.com](http://www.ByrdHSA.com) site, we will **NOT** post photos or names of students whose parents requested that they are not shown. The permission form from the district is in a parent handbook that will be distributed at the beginning of the school year. How you fill it out will affect whether or not we show your child on our site.

#### 4) Names

We typically do not publish children's names on the Byrd HSA Web site. The only time we will include a child's name is for a specific accomplishment or award, unless the parent has specifically forbidden it, and has said so by denying permission on the district form.